

## Cal Poly San Luis Obispo

### 2009-2010 Faculty Furlough Program CERTIFICATION BY FACULTY MEMBER

In accordance the Furlough Agreement dated July 28, 2009, between The California State University and the California Faculty Association, I certify that:

- i. I will not work on mutually agreed or assigned furlough days; and
- ii. I will not work beyond the duties assigned for any week in which I have one or more furlough days.

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Guidelines:**

- **Academic Year:** 6 furlough days per quarter.
- **12-Month faculty employees:** 10-12 days between August and December
- **10-Month faculty employees:** 8-10 days between September and December
- **Librarians, counselors, and coaches:** 8 hours in a furlough week
- No more than one-furlough day per workweek
- Two furlough days each calendar month with exception that one month in a year may have up to four furlough days in a single workweek
- **Part-time faculty employees:** pro-rata share based on time-base

**Scheduled furlough days:**

August \_\_\_\_\_ (commences 08/01/09 for 12-month faculty)

September \_\_\_\_\_ (commences 09/13/09 for AY faculty)  
(commences 09/01/09 for 10-month faculty)

October \_\_\_\_\_

November \_\_\_\_\_

December \_\_\_\_\_ (concludes 12/12/09 for AY faculty)  
(concludes 12/31/09 for 10- & 12-month faculty)

September 2009 Days 22							October 2009 Days 22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5			1	2	3		
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

  

November 2009 Days 22							December 2009 Days 22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30	31											

Total Furlough Days Fall: \_\_\_\_\_

(see also Academic Calendar on reverse)

**APPROVED:**

\_\_\_\_\_  
Dean's signature

\_\_\_\_\_  
Date

## 2009-10 ACADEMIC CALENDAR

*Approved February 28, 2008*

*Corrections for Fall (blue): 3/17/08*

### SUMMER TERM 2009

June 22	Monday	Beginning of university year Beginning of summer term – classes begin
July 3	Friday	Academic holiday – Independence Day observed
July 6	Monday	End of second week of instruction
July 13	Monday	End of third week of instruction – Census date
August 10	Monday	End of seventh week of instruction
August 28	Friday	Last day of classes
August 31–Sept 4	Monday–Friday	Final examination period
Sept 4	Friday	End of summer term
Sept 5–13	Saturday–Sunday	Academic holiday

### FALL TERM 2009

September 14	Monday	Beginning of fall term (faculty only)
September 21	Monday	Instructional Planning Day
September 22	Tuesday	Fall term classes begin
October 5	Monday	End of second week of instruction
October 12	Monday	End of third week of instruction – Census date
November 9	Monday	End of seventh week of instruction
November 11	Wednesday	Academic holiday – Veterans' Day
November 25–29	Wednesday–Sunday	Academic holiday – Thanksgiving
December 4	Friday	Last day of classes
December 7–11	Monday–Friday	Final examination period
December 12	Saturday	Mid-Year Commencement
December 13–January 3	Sunday–Sunday	End of fall term Academic holiday

### WINTER TERM 2010

January 4	Monday	Beginning of winter term – classes begin
January 15	Friday	End of second week of instruction
January 18	Monday	Academic holiday – Martin Luther King, Jr. Birthday observed
January 25	Monday	End of third week of instruction – Census date
February 15	Monday	Academic holiday – George Washington's Birthday observed
February 16	Tuesday	Classes follow a Monday schedule
February 23	Tuesday	End of seventh week of instruction
March 12	Friday	Last day of classes
March 15–19	Monday–Friday	Final examination period
March 22	Monday	Evaluation Day, End of winter term (faculty workday; no classes)
March 23–28	Tuesday–Sunday	Academic holiday

### SPRING TERM 2010

March 29	Monday	Beginning of spring term – classes begin
March 31	Wednesday	Academic holiday – César Chávez's Birthday
April 12	Monday	End of second week of instruction
April 19	Monday	End of third week of instruction – Census date
May 17	Monday	End of seventh week of instruction
May 31	Monday	Academic holiday – Memorial Day observed
June 4	Friday	Last day of classes
June 7–11	Monday–Friday	Final examination period
June 12–13	Saturday–Sunday	Commencement (ceremonies held on two days) End of spring term End of university year (faculty only)