

Periodic Evaluation Timetables

2009-10

EVALUATIONS NOT SUBJECT TO PARTIAL MORATORIUM			
Probationary Faculty (appointed FWS 2009-10 & 2010-11)		Probationary Faculty (appointed WS 2010 & FWS 2010-11)	
Close Personnel Action File:	19-Jan	Close Personnel Action File:	5-Apr
WPAF from Candidate to Department Head/Chair:	19-Jan	WPAF from Candidate to Department Head/Chair:	5-Apr
PRC Evaluation to Candidate:	16-Feb	PRC Evaluation to Candidate:	23-Apr
PRC Evaluation to Department Head/Chair:	1-Mar	PRC Evaluation to Department Head/Chair:	3-May
Department Head/Chair Evaluation to Candidate:	22-Mar	Department Head/Chair Evaluation to Candidate:	14-May
Department Head/Chair Evaluation to Dean:	1-Apr	Department Head/Chair Evaluation to Dean:	25-May
Dean Evaluation to Candidate:	28-Apr	Dean Evaluation to Candidate:	11-Jun
EVALUATIONS SUBJECT TO PARTIAL MORATORIUM*			
Full-Time Temporary Faculty (appointed FWS 2009-10)*		Part-Time Temporary Faculty (appointed FWS 2009-10)*	
Close Personnel Action File:	19-Jan	Close Personnel Action File:	19-Jan
WPAF from Candidate to Department Head/Chair:	19-Jan	WPAF from Candidate to Department Head/Chair:	19-Jan
PRC Evaluation to Candidate:	16-Feb	DH/Chair advises tenured faculty of opportunity for peer input	19-Jan
PRC Evaluation to Department Head/Chair:	1-Mar	Peer input to candidate, if any:	16-Feb
Department Head/Chair Evaluation to Candidate:	22-Mar	Peer input to Department Head/Chair:	1-Mar
Department Head/Chair Evaluation to Dean:	1-Apr	Department Head/Chair Evaluation to Candidate:	22-Mar
Dean Evaluation to Candidate:	28-Apr	Department Head/Chair Evaluation to Dean:	1-Apr
		Dean Evaluation to Candidate:	28-Apr
*12.12 3-year lecturers are normally scheduled for evaluation in their 2 nd year of appointment but may be evaluated every year at the discretion of the department head/chair or upon request of the lecturer			
Part-Time Temporary Faculty (1 or 2 quarters)** (Fall / Fall & Winter / Winter)		Part-Time Temporary Faculty (1 or 2 quarters)** (Winter & Spring / Spring)	
Close Personnel Action File:	16-Feb	Close Personnel Action File:	3-May
WPAF from Candidate to Department Head/Chair:	16-Feb	WPAF from Candidate to Department Head/Chair:	3-May
Department Head/Chair Evaluation to Candidate:	12-Mar	Department Head/Chair Evaluation to Candidate:	28-May
Department Head/Chair Evaluation to Dean:	22-Mar	Department Head/Chair Evaluation to Dean:	8-Jun
Dean Evaluation to Candidate:	23-Apr	Dean Evaluation to Candidate:	29-Jun
**Evaluations conducted at the discretion of department head/chair or upon request of lecturer			
Post-Tenure Periodic Evaluation (conducted once every five years for tenured faculty)			
Close Personnel Action File:	19-Jan		
WPAF from Candidate to PRC:	19-Jan		
PRC Evaluation to Candidate:	16-Feb		
PRC Evaluation to Department Head/Chair:	1-Mar		
Department Head/Chair Evaluation to Candidate:	22-Mar		
Department Head/Chair Evaluation to Dean:	1-Apr		
Dean to Candidate:	28-Apr		

Whenever any of the above dates falls on a weekend or academic holiday, that deadline is extended to the next regularly scheduled academic workday.